



## CALL FOR NOMINATION OF CANDIDATES TO SERVE ON THE NATIONAL ARCHIVES ADVISORY COUNCIL, PRETORIA 2009 - 2012

### Archives Act, 1996 (Act No. 43 of 1996), section 6 as amended

The Minister of Arts and Culture calls for the nomination of six suitable persons to be members of the National Archives Advisory Council for three years, 1 September 2009 – 31 August 2012, as established in terms of section 6 of the National Archives of South Africa Act (Act no 43 of 1996) as amended.

#### The core functions of the Council are to:

- Advise the Minister and the Director-General on any matter related to the operation of the National Archives of South Africa Act;
- Advise the National Archivist on furthering the objects and functions of the National Archives;
- Advise and consult with the South African Heritage Resources Agency on the protection of records forming part of the National Estate;
- Consult with the Public Protector on investigations into the unauthorised destruction of records otherwise protected under this Act; and
- Annually submit a business plan to the Minister for approval.

The other nine members of the Council will be elected by the respective provinces.

The Act requires that the six persons appointed by the Minister should be "knowledgeable of or have an interest in archival matters".

Interested persons should note that members of the National Archives Advisory Council would not be full time paid officials entitled to salaries. The Council is essentially an advisory body that will meet at least twice a year. Members of the Council will have their expenses paid and the Minister may, in consultation with the Minister of Finance, approve an allowance for attending meetings.

**Anyone wishing to nominate a person to serve on the Archives Advisory Council should submit the following information to the Department of Arts and Culture (contact details below):**

- A letter containing the full names and *full* contact details of the nominator, the motivation for the nomination, and the names and contact details of three referees for the nominee.
- The nominee's *written acceptance* of the nomination. (The prescribed nomination form is available on request.)
- A brief CV of the nominee, explaining his/her suitability for appointment and providing information under all of the following headings:
 

a) Title and full names	g) Relevant experience
b) ID number	h) Fields of expertise
c) Citizenship	i) Membership of associations, boards, etc. (past and present)
d) <i>Full</i> contact details	j) Past and present service on boards
e) Current occupation and name of employer	k) Gender
f) Academic qualifications	l) Race

#### The closing date for nominations is: 7 August 2009.

Nominations and enquiries should be addressed to: Dr Dominy, National Archives and Records Service of South Africa, Private Bag X236, Pretoria, 0001, tel.: (012) 441-3200, fax: (012) 323 5287, email: [graham.dominy@dac.gov.za](mailto:graham.dominy@dac.gov.za)